Processing Mineral Prospecting HPAs May 11, 2018

PROCESSING HPAs SOLELY FOR SUCTION DREDGING

When drafting the provisions in APPS for an HPA solely for suction dredging, select the "**Template** – **Freshwater**" Provision Group, then select the "**FRESHWATER MINERAL PROSPECTING** – **SUCTION DREDGING**" Provision that is at the bottom of the list. Associate the only provision that is presented as an option and associate it to the HPA.

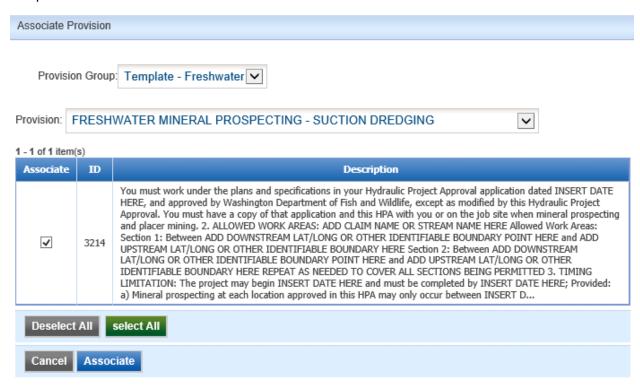
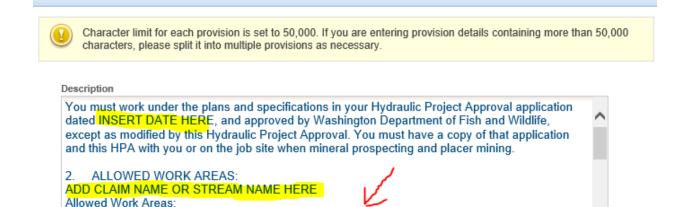


Figure 1: Select the correct template provision file in APPS

In the refreshed screen, click on "Edit" and address all of the edits needed that are identified in ALL CAP FONT. Be sure to delete any ALL CAPS instructions from the draft provisions so they don't display on the final HPA (but leave section or provision headers that are also in ALL CAPS). Do not alter any provisions without ALL CAPS. It should be rare that you need to add any additional provisions due to the unique circumstances of the site or activity. If you think additional provisions are necessary, consult with your supervisor. Save your changes and view the finished draft. When satisfied with the final version, approve and issue the HPA.



REPEAT AS NEEDED TO COVER ALL SECTIONS BEING PERMITTED

3. TIMING LIMITATION: The project may begin INSERT DATE HERE and must be completed by INSERT DATE HERE; Provided:

Section 1: Between ADD DOWNSTREAM LAT/LONG OR OTHER IDENTIFIABLE BOUNDARY POINT HERE and ADD UPSTREAM LAT/LONG OR OTHER IDENTIFIABLE BOUNDARY HERE Section 2: Between ADD DOWNSTREAM LAT/LONG OR OTHER IDENTIFIABLE BOUNDARY POINT HERE and ADD UPSTREAM LAT/LONG OR OTHER IDENTIFIABLE BOUNDARY HERE

a) Mineral prospecting at each location approved in this HPA may only occur between INSERT DATE HERE and INSERT DATE HERE of each calendar year.

b) Mineral prospecting at INSERT LOCATION DESCRÍPTOR SUCH AS CLAIM NAME HERE may only occur between INSERT DATE HERE and INSERT DATE HERE of each calendar year.



Add/Edit Submission Provision Detail

Figure 2: Edit the provisions for dates, locations, etc. in APPS. Be sure to delete instruction notes

In the Excel provision builder outside of APPS you should select the equivalent version of the APPS suction dredging provisions, make appropriate edits, copy them from the Word template (Ctrl A, Ctrl C), in APPS click on "Add New" and paste (Ctrl V) them into APPS.

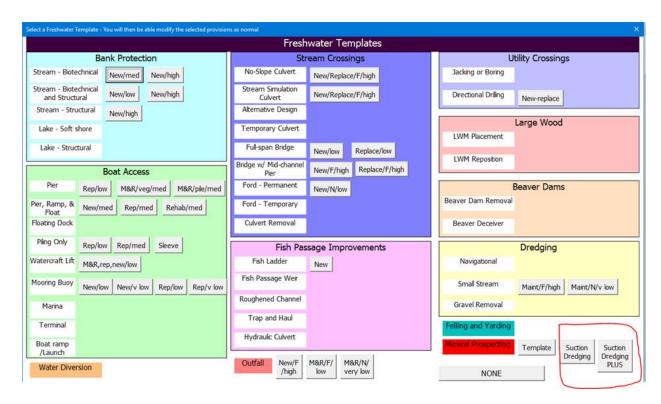


Figure 3: Select the correct template provision file in the Provision Builder tool

PROCESSING HPAS FOR COMBINATION OF PROSPECTING METHODS

You may be assigned to process an application for a combination of various prospecting methods. If those methods include suction dredging you will need to distinguish provisions for suction dredging that are written in the HPA from those for the other methods which can largely be dealt with through a reference to the Gold and Fish pamphlet.

Build the provisions for a combination method HPA the same as you would for suction dredging as described above, except select the Provision "FRESHWATER MINERAL PROSPECTING – SUCTION DREDGING AND OTHERS" in APPS, or the equivalent provision set in the Excel provision builder tool.

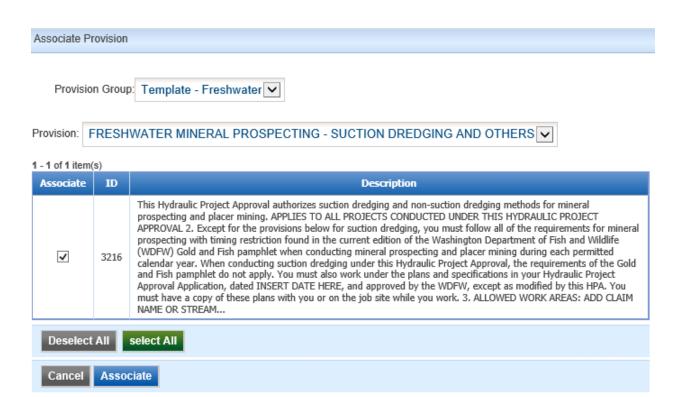


Figure 4: Select the correct template provision file in APPS